**Patient and Public Involvement (PPI) Template**

**PPI Template 5: Advert for PPI members for a group**

This template has been developed by PPI leads from the Oxford PPI Staff Group[[1]](#footnote-1). It is being piloted with researchers[[2]](#footnote-2).

 Researchers and PPI leads are invited to adapt for their use. Any changes to the original document are those of the users and not necessarily those of the Oxford PPI leads group. Original versions of Researcher PPI guidance and templates are available on the Oxford BRC website or from one of the [PPI staff leads](https://www.medsci.ox.ac.uk/research/patient-and-public-involvement/section-5-ppi-resources-for-researchers/ppi-leads-and-coordinators).

*The Oxford and Oxford Health Biomedical Research Centres (BRCs) are seeking new public members for its*[***Diversity in Research Group***](https://gbr01.safelinks.protection.outlook.com/?url=https%3A%2F%2Foxfordbrc.nihr.ac.uk%2Fppi%2Fdiversity-in-research-group%2F&data=05%7C01%7CRachel.Taylor%40ouh.nhs.uk%7C7eae34dcfc7c4df126fb08db1f1ef3c6%7C25d273c3a8514cfba239e9048f989669%7C0%7C0%7C638137990010369268%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=vOrb3NNrWjrXtu0I0jLctSEpTXtBmevhvvCWIGfavhs%3D&reserved=0)*.*

Staff members can express an interest in being a member of this group if they undertake the activities in their spare time (e.g. on a non-working day, evenings or by taking annual leave for the meetings) in which case you would be paid the public contributor rate of £25 per hour.

*We are particularly looking members from communities that are currently under-represented in health research including: Black, African, Asian and Caribbean communities, LGBT+ communities, people with disabilities or long-term conditions and younger adults (18–30 years old).*

*You will be supporting researchers to make their research more relevant to diverse communities, for example helping researchers with appropriate wording, design and advice on how to reach particular communities.*

*Meetings are approximately 6 times a year with opportunities for more involvement if you would like. Most meetings are remote but there are also some in-person meetings. Payment for time and reimbursement of expenses is offered.*

*Members have a strong interest in health research and/or lived experience, a willingness to learn and the ability to work in a flexible and friendly way with other public members and staff. We are looking for members who live in the Oxfordshire, Buckinghamshire or Berkshire areas.*

***For questions, please contact:*** *Rachel Taylor (Public and Community Involvement, Engagement and Participation Lead, Oxford BRC) or Angeli Vaid (Patient and Public Involvement Training and Inclusion Lead, Oxford BRC).*

***If you are interested in joining the group:*** *Please send a short email outlining your interest in health research and a bit about your relevant experience or skills to Rachel or Angeli by 9am on Tuesday 11 April 2023. We will then set up informal chats to discuss further.*

November 2023, Oxford PPI Staff Group. Contact: Rachel.Taylor@ouh.nhs.uk

1. The group meets quarterly and includes leads from the [local NIHR organisations](https://www.healthinnovationoxford.org/our-work/our-programmes/community-involvement-and-workforce-innovation/community-involvement/working-together-thames-valley/) and departments of the Oxford University Medical Sciences Division.  [↑](#footnote-ref-1)
2. This document is being piloted (December 2023-April 2024) with researchers. Any suggestions for improvements should be sent to [Rachel.taylor@ouh.nhs.uk](mailto:Rachel.taylor@ouh.nhs.uk). [↑](#footnote-ref-2)